

**Town of West Jefferson - Board of Aldermen**  
**Special Meeting Minutes**  
**April 20, 2023 | 6:00 p.m.**

**Board Members Present:** Mayor Tom Hartman, Alderman Rusty Barr, Alderman Calvin Green, Alderwoman Crystal Miller, Alderman John Reeves, Alderman Stephen Shoemaker

**Town Staff Present:** Town Manager Brantley Price, Town Clerk Rebecca Eldreth, Police Chief Bradley Jordan, Maintenance Supervisor Eric Miller, WWTP Superintendent Brandon Patrick

At 6:00 p.m. Mayor Hartman called to order the special meeting of the Board of Aldermen.

**Consideration of Resolution of Support for Paddy Mountain Park** – Jordan Sellers with Blue Ridge Conservancy discussed opportunity to apply for a PARTF grant to fund the Paddy Mountain trail head and facilities. A contribution from the Town and the County would be needed to fund the remainder of the project. Jordan asked for the board to approve the resolution of support and to approve the master plan. Alderman Barr made the to approve the resolution of support. Alderwoman Miller seconded the motion with a vote of 5-0 in favor. Alderman Reeves made the motion to approve the trail head and facilities master plan. Alderman Shoemaker seconded the motion with a vote of 5-0 in favor.

**Presentation of FY 2023-24 Budget** – Town Manager Brantley Price presented the 2023-2024 Budget to the Board for Discussion.

**Discussion of FY 2023-24 Budget**

**General Fund**

PARTF Grant application match  
Health Insurance to remain the same plan

**Revenues**

- Tax Rate increase the \$0.35 per \$100 in valuation
- NC DOT Feasibility Funds
- Increase in garbage rated by 10% for commercial customers

**Cost-of-Living Adjustment for Employees**

- 5% COLA for all Town Employees
- Increase in monthly pay for Fire Chief and Assistant Fire Chief

**Administration**

- Feasibility Study sidewalks S Jefferson Ave – Buck Mtn to BC School Rd
- New Phone System
- Town Hall outside renovation
- GE incentive Payment
- Review replacing covers on town clock after hotel renovation
- Christmas Decorations
- Additional Banners
- Paddy Mtn temporary parking lot & miscellaneous items

### **Police**

- Increase Part-time salaries
- Uniforms
- Departmental supplies
- Tasers (3)
- Ballistic vests (3)
- Miscellaneous equipment
- Maintenance Repair to Older Vehicles
- Police Vehicle

### **Maintenance**

- Storm Drain Boxes & Tile at West Third St/Church Ave
- Small tools
- Bucket Truck Replace Hydraulic Lines
- Repair Piping in Public Restrooms
- Street Sign Replacement
- Sidewalk Plow for Mower or Boss Snowplow
- Raise Outlets in Bump Outs
- Flowers Baskets on Poles- and Planters
- Skid Steer - CAT BP118C Pick Up Broom
- FRD FX55 Hammer (used)
- Ford F450 Dump Truck
- Paving – GF and Powell Bill

### **Park**

- 6 new Trash cans and 3 Benches
- Mulch playground
- Repair tennis courts
- Upgrade Mower (split)

### **Capital Project GF**

- Upgrade Mower (split)

### **Fire Department**

- Add Two Full Time Fire Fighters
- Supplies with Grant (50-50 match)
- Increase Department Utilities

### **Revenues Water and Sewer**

- State Budget Wastewater Upgrade
- AIA Grant/ ARPA Funds
  - Interconnect with Jefferson
  - Water
  - Sewer

## Water

- Monies to check each meter connection – change out all galvanized by Oct 2024
- Interconnect
- AIA Grant Monies
- Sampling
- Miscellaneous Parts for Filter Plant
- Training and Education
- Penalties and Fines
- Pressure Transducer
- Detention Tank Sensors
- Chemical Feed Pumps
- New Well Meters
- Extra SCADA Parts
- Ross Valves Maintenance
- Small Hand Tools
- SCADA upgrades
- Building and Grounds Extra
- Boots/Rubber Boots
- Well and Detention Pumps
- Filter Plant Pump

## Sewer

- Repair Sewer Laterals - Buck Mtn
- Repair I&I Issues
- Upgrade Greenfield and Beaver Creek Pump Station
- Water and Sewer Clean In Place
- Wastewater Upgrade
- AIA Grant
- Penalties & Fines
- Training & Education
- 4" Trash Pump
- Backwash Pump for Filters
- Suction Hoses
- Small Hand Tools
- Lime for Sludge Fields
- New Blowers
- Beaver Creek Pump Station Pump
- Polymer/Landfill Tipping Fees
- UV Bulb and Ballast Replacement
- Belt Press Maintenance
- Boot/Rubber Boots
- Extra Sampling
- Tires for F250
- Sludge Pump for Press
- Belt Press Service Call
- Enclose Sludge Canopy

**Adjournment-** With nothing further, Alderman Shoemaker made the motion to adjourn the special meeting. Alderman Reeves seconded with a vote of 5-0 in favor.

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Tom Hartman, Mayor

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Rebecca Eldreth, Town Clerk